



UCP Nassau  
380 Washington Avenue  
Roosevelt, New York 11575

UCP Bayville  
85 Bayville Avenue  
Bayville, New York 11709

## Application for Employment

Applicants are considered for all positions without regard to race, color, religion, sex, sexual orientation, national origin, ancestry, age, marital or veteran status, or the presence of a non-job related medical condition or disability or any other legally protected status.

Date of Application \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE

Address \_\_\_\_\_  
STREET CITY STATE ZIP CODE

Telephone ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Position(s) Applied For \_\_\_\_\_

How did you learn about us?  Newspaper \_\_\_\_\_  Website \_\_\_\_\_  Open House  
 College  Job Fair  Other \_\_\_\_\_  
 Friend  Relative Name \_\_\_\_\_ Employed by **ucpn**?  
 Yes  No

If you are under 18 and we employed you, could you furnish a work permit?  Yes  No

Have you ever filed an application here before?  Yes  No If yes, give date \_\_\_\_\_

Have you ever been employed here before?  Yes  No If yes, give date \_\_\_\_\_

Have you ever worked here under another name?  Yes  No If yes, state name \_\_\_\_\_

Are you employed now?  Yes  No

May we contact your current employer?  Yes  No

On what date would you be available for work? \_\_\_\_\_ Salary required \_\_\_\_\_

Are you available for work?  Full Time  Part Time  Shift Work  Temporary  Summer

What shifts are you available to work?  Days  Evenings  Overnights  Weekdays  Weekends

Do you have a valid driver's license?  Yes  No

Driver's license number \_\_\_\_\_ State issuing license \_\_\_\_\_

Indicate languages you speak, read, and/or write (other than English) which you believe are relevant to your qualifications for the position for which you are applying:

	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

## Education

	Elementary	High	College/University	Graduate/Professional
School Name				
Years Completed (Circle)	4 5 6 7 8	1 2 3 4	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course of Study				
Describe Licenses held, Specialized Training, Apprenticeship, Skills, and Extra-Curricular Activities which you believe are relevant to your qualifications for the position for which you are applying:				
Honors Received:				
State any additional information you feel may be helpful to us in considering your application.				

Have you ever been convicted of a misdemeanor or felony in any jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, provide details:
Are there any pending criminal charges against you in any jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, provide details:
Have you ever resigned from a job rather than face termination? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please explain:

# Employment Experience

Start with you present or last job. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, sex, sexual orientation, national origin, ancestry, marital or veteran status, or the presence of a non-job related medical condition or disability or any other legally protected status.

1	Employer	Telephone	Dates Employed		Work Performed
		( )	From	To	
	Address				
	Job Title	Hourly Rate/Salary			
		Starting	Final		
Supervisor					
Reason for Leaving					
2	Employer	Telephone	Dates Employed		Work Performed
		( )	From	To	
	Address				
	Job Title	Hourly Rate/Salary			
		Starting	Final		
Supervisor					
Reason for Leaving					
3	Employer	Telephone	Dates Employed		Work Performed
		( )	From	To	
	Address				
	Job Title	Hourly Rate/Salary			
		Starting	Final		
Supervisor					
Reason for Leaving					
4	Employer	Telephone	Dates Employed		Work Performed
		( )	From	To	
	Address				
	Job Title	Hourly Rate/Salary			
		Starting	Final		
Supervisor					
Reason for Leaving					
5	Employer	Telephone	Dates Employed		Work Performed
		( )	From	To	
	Address				
	Job Title	Hourly Rate/Salary			
		Starting	Final		
Supervisor					
Reason for Leaving					

